

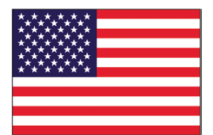
Triad Drafting Table  
TRDT

Assembly Instructions

REV 02192025

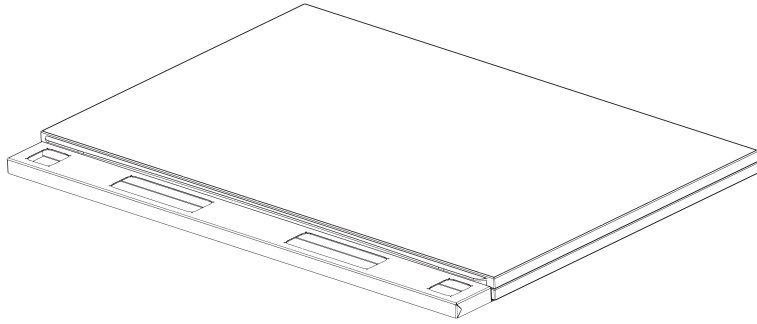


How can we improve our assembly instructions?  
Your comments and suggestions are important to us.  
Please e-mail us at: [support@versaproducts.com](mailto:support@versaproducts.com)

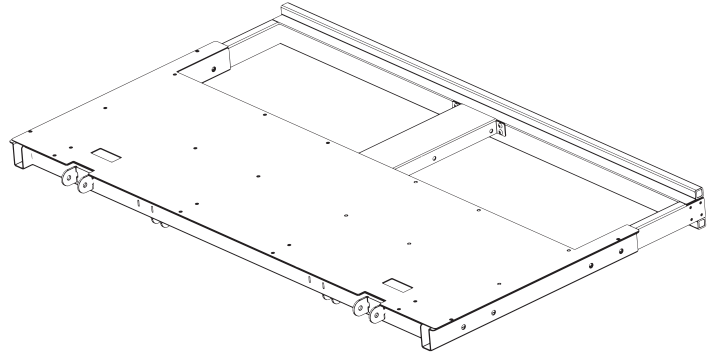


**MADE IN  
AMERICA**

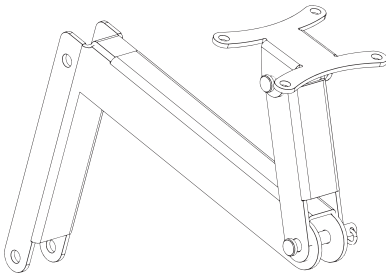
## Parts



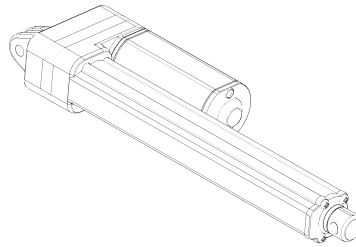
Surface with Tray Assembly (1 pc)



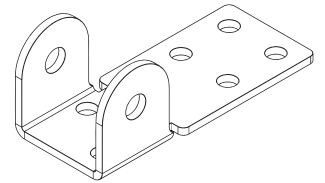
Triad Frame Assembly (1 pc)



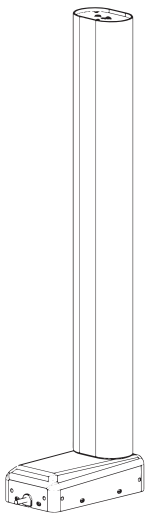
Lift Linkage Assembly (2 pc)



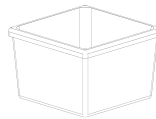
Lift Actuator (2 pc)



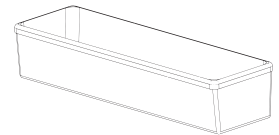
Surface Hinge (2 pc)



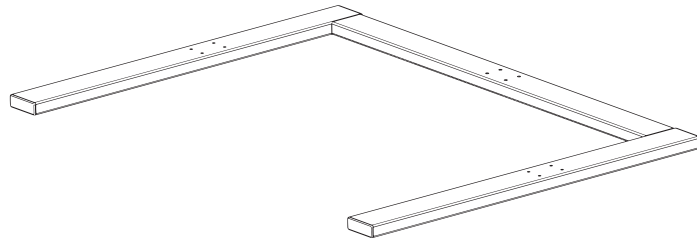
Leg Actuator (3 pc)



Small Storage Cup (2 pc)



Large Storage Cup (2 pc)



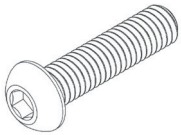
Triad Base Assembly (1 pc)

## Parts



Control Switch (1 pc)

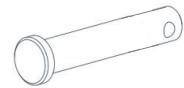
## Hardware



M6 x 1.0 x 25mm (12 pc)  
A06



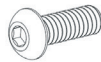
M6 x 1.0 x 12mm (12 pc)  
A03



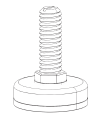
5/16 x 2 1/8"  
Clevis Pin (8 pc)



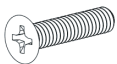
Cotter Pin (8 pc)



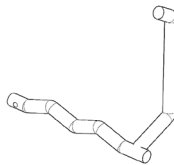
1/4-20 x 1/2  
Button Head Screw (16 pc)



Adjustable Leveler (6 pc)



8-32 x 3/4 Flat  
Head Screw (2 pc)



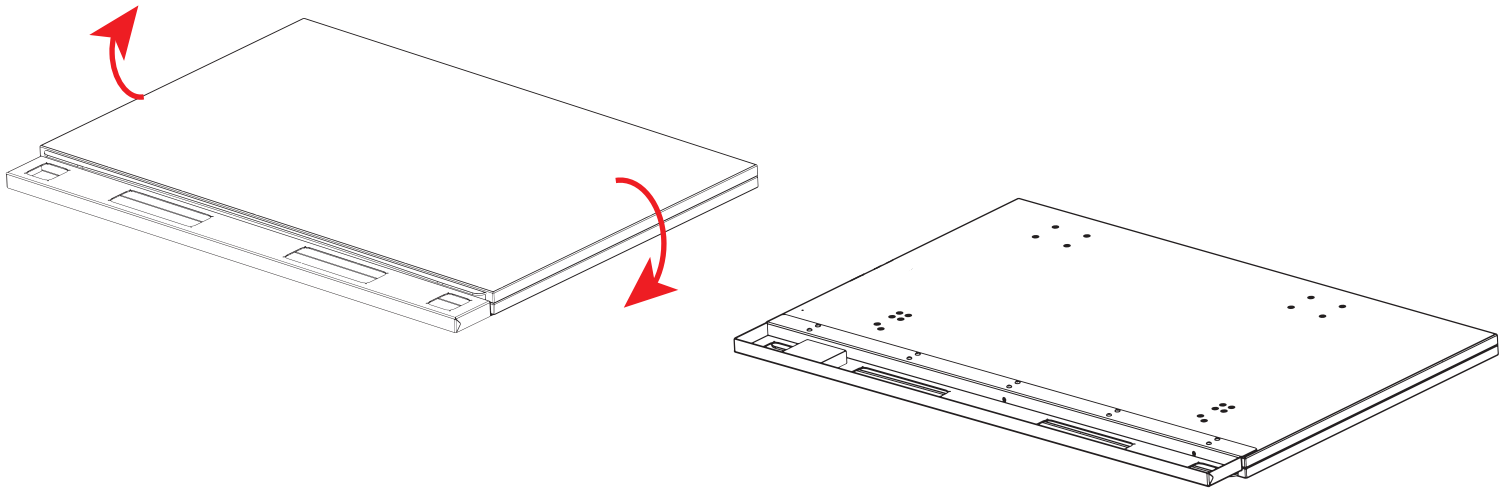
Leg Lock Bracket (2 pc)

## Assembly

### Step 1

#### Beginning

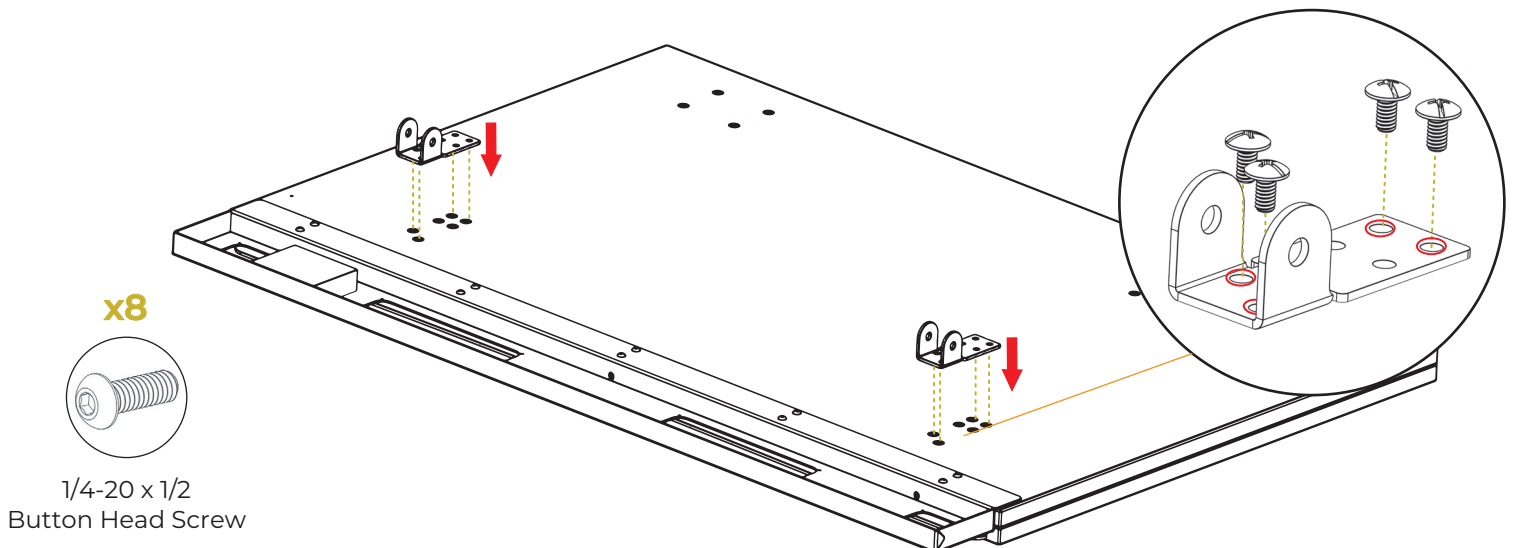
To begin the assembly, grab the **Surface with Tray Assembly** and place it upside down on the ground. We recommend flattening the packaging box and using it to place the surface on top to protect the surface from damage.



### Step 2

#### Surface Hinges

Align the (2) **Surface Hinges** with the **Surface with Tray Assembly** as shown. Use (8) **1/4-20 x 1/2 Button Head Screws** to secure the hinges to the surface.

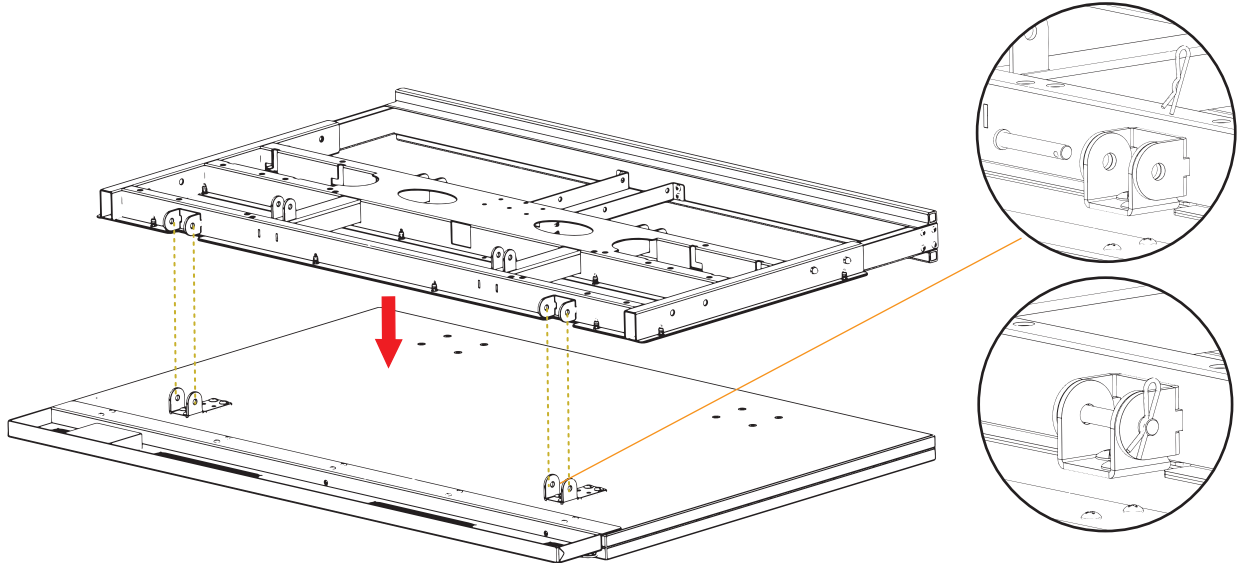
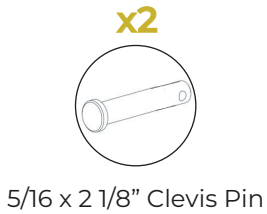


## Assembly

### Step 3

#### Surface/Frame

Begin by placing the **Surface with Tray Assembly** upside down with the preinstalled hinges facing up. Align the hinges of the **Triade Frame Assembly** with the Surface hinges as shown. Secure both assemblies together using **(2) 5/16 x 2 1/8" Clevis Pin** and **(2) Cotter Pins**.



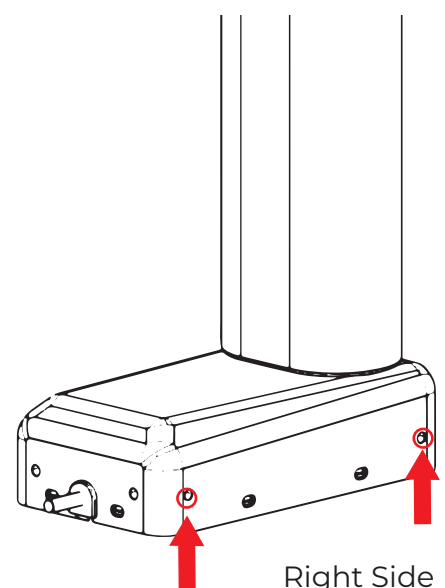
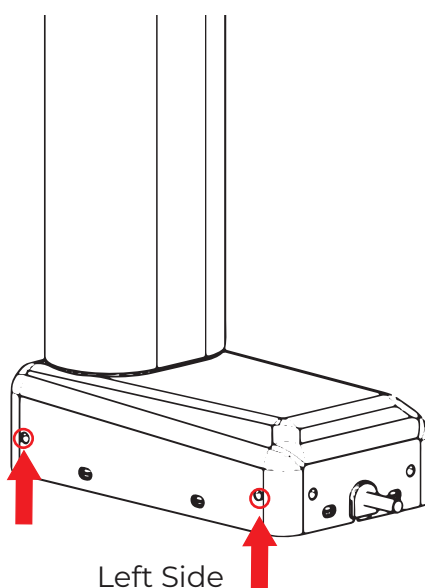
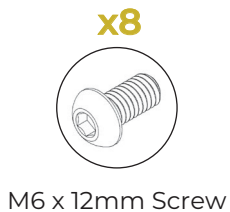
### Step 4

#### Legs

Insert **(4) M6 x 12mm Screws** into **(2) Leg Actuators**. The red circles indicate where to place the screws. Ensure to insert the screws on both sides.

**Note:**

Do not fully tighten screws. Leave a small gap between the Screw Head and Leg

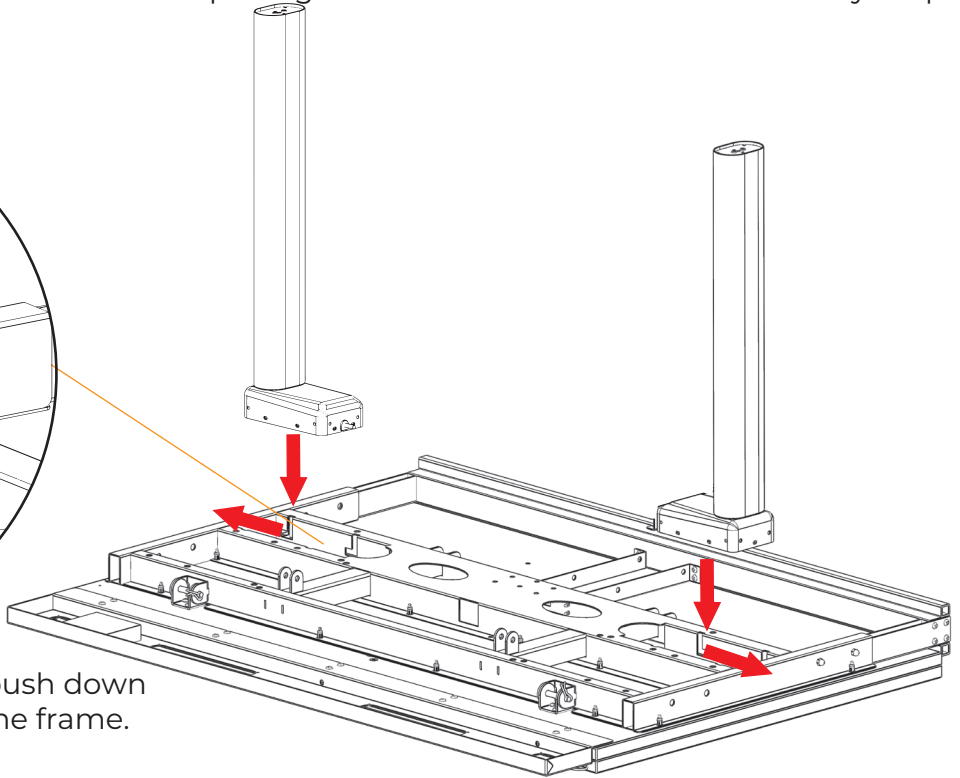
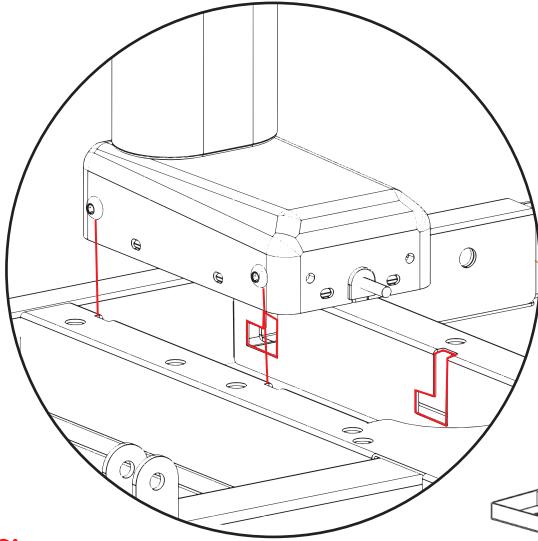


## Assembly

### Step 5

#### Legs

Align each Leg with the cutout openings on the frame as shown and carefully drop them into place.



**Note:**

To do this properly, you will need to push down and then back towards the edge of the frame. Use the arrows as reference.

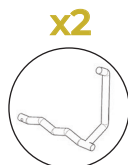
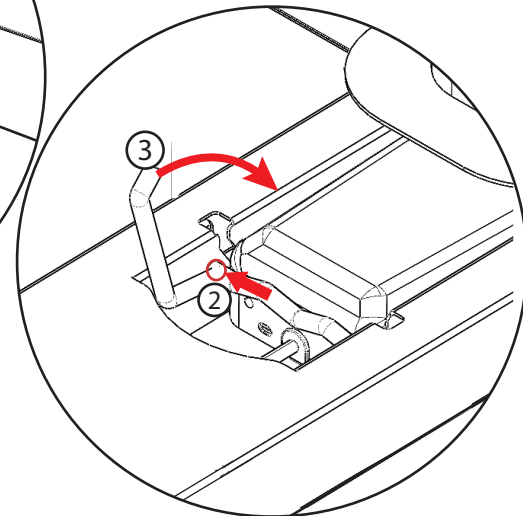
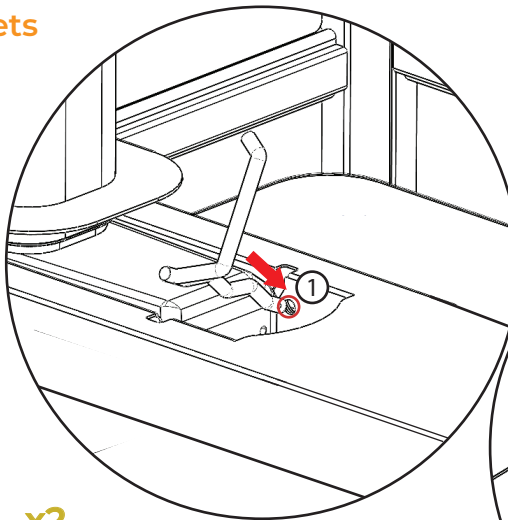
### Step 6

#### Leg Lock Brackets

1. Fully insert the side without the handle of the **Leg Lock Bracket** into the opening shown in red.

2. Slide over the Leg Lock Bracket to insert the other side into the opposing opening.

3. Grab the handle of the Leg Lock Bracket and turn it towards the Lifting Column. The Bracket will click into place.



Leg Lock Bracket

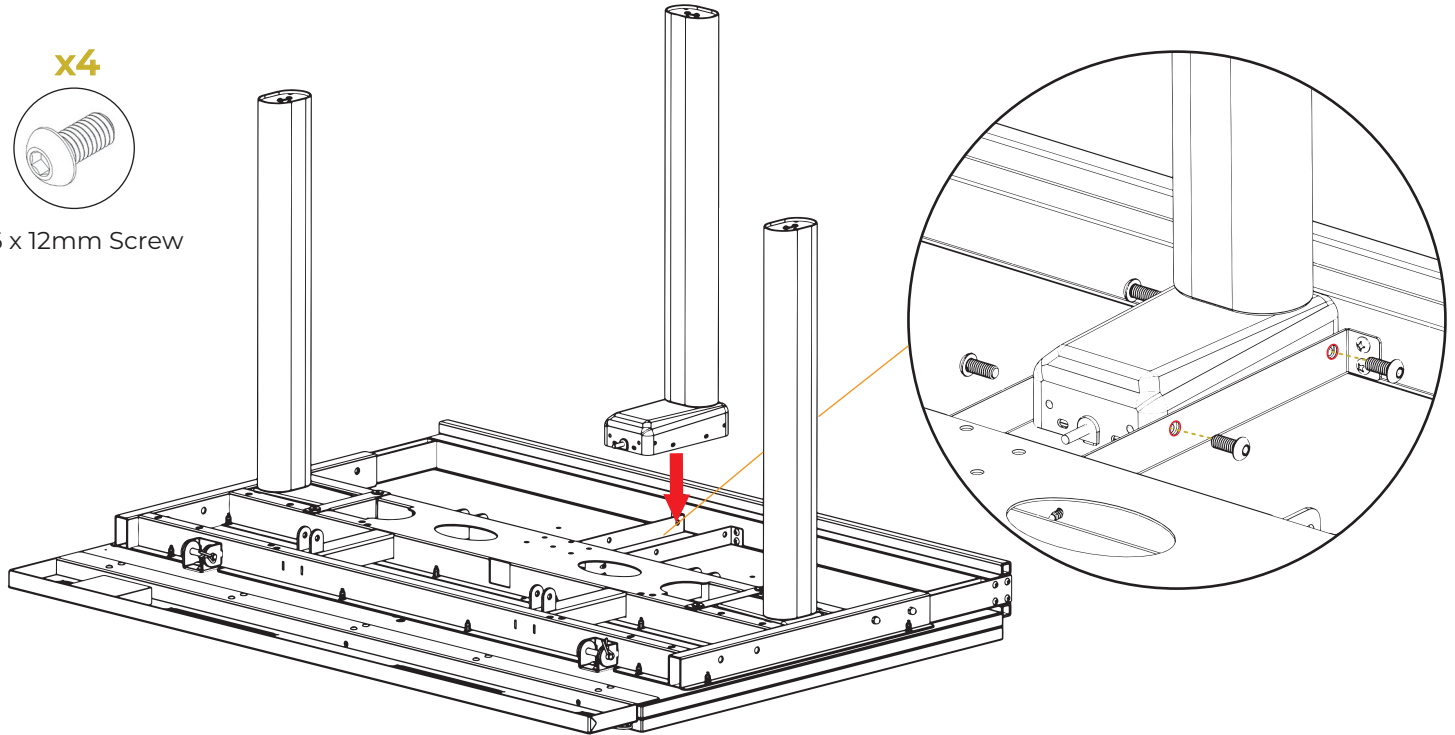
Repeat for the other side.

## Assembly

### Step 7

#### Legs

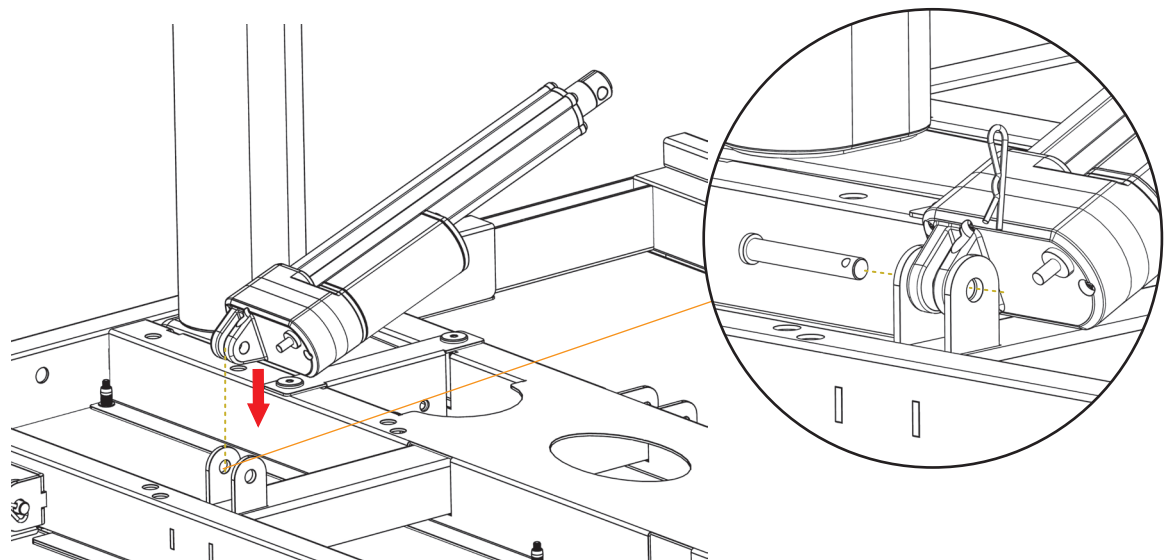
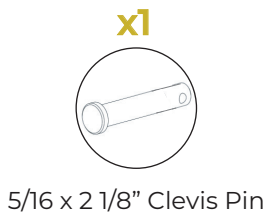
Align the last **Leg Actuator** with the frame as shown. Secure the Leg using **(4) M6 x 12mm Screws**.



### Step 8

#### Actuator

Place the back of the **(1) Lift Actuator** between the hinge on the Frame as shown. Secure the Actuator using **(1) 5/16 x 2 1/8" Clevis Pin** and **(1) Cotter Pin**.





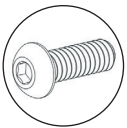
## Assembly

### Step 9

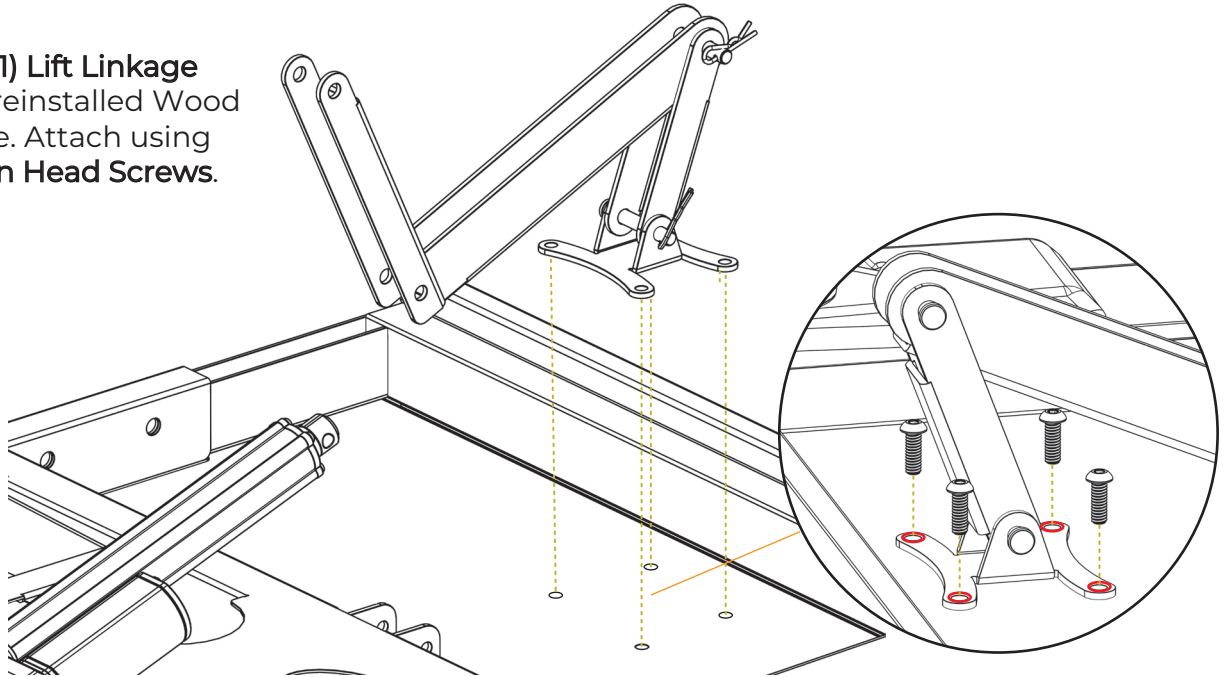
### Lift Linkage Assembly

Align the bracket of (1) **Lift Linkage Assembly** with the preinstalled Wood inserts on the Surface. Attach using (4) **1/4-20 x 1/2" Button Head Screws**.

x4



1/4-20 x 1/2  
Button Head Screw



### Step 10

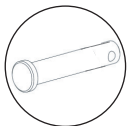
Align the **Lift Linkage Assembly** with both the welded bracket and the **Lift Actuator**. Attach the Linkage Assembly to the Main Frame and Actuator using (2) **5/16 x 2 1/8" Clevis Pin** and (2) **Cotter Pins**.

x2

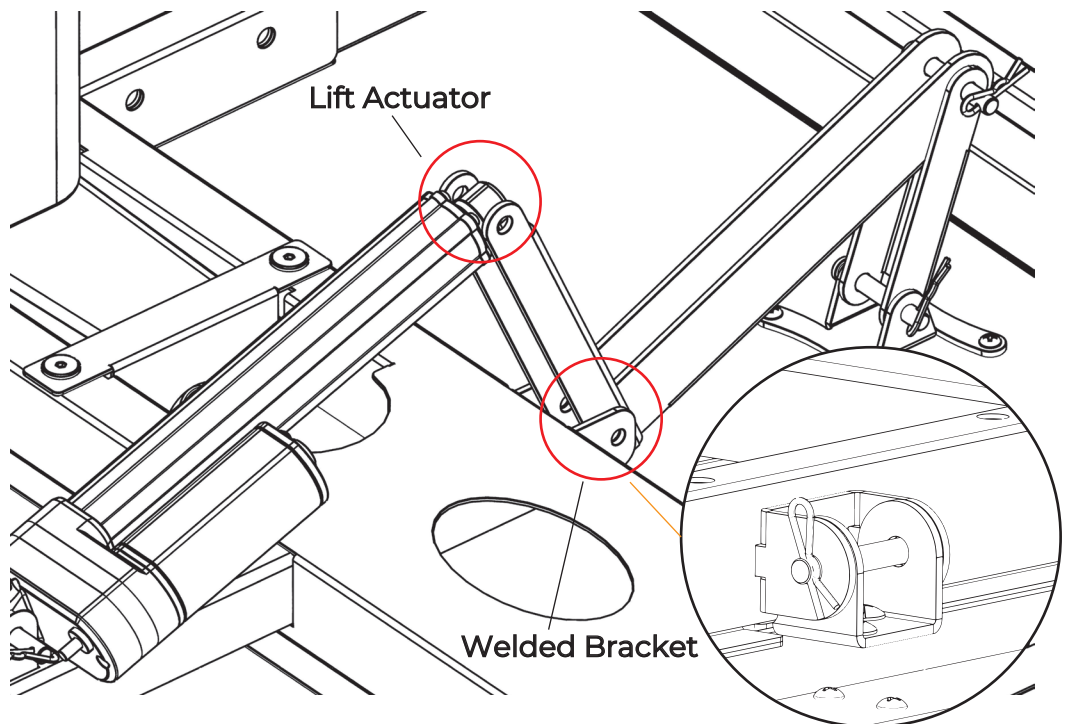


Cotter Pin

x2



5/16 x 2 1/8" Clevis Pin



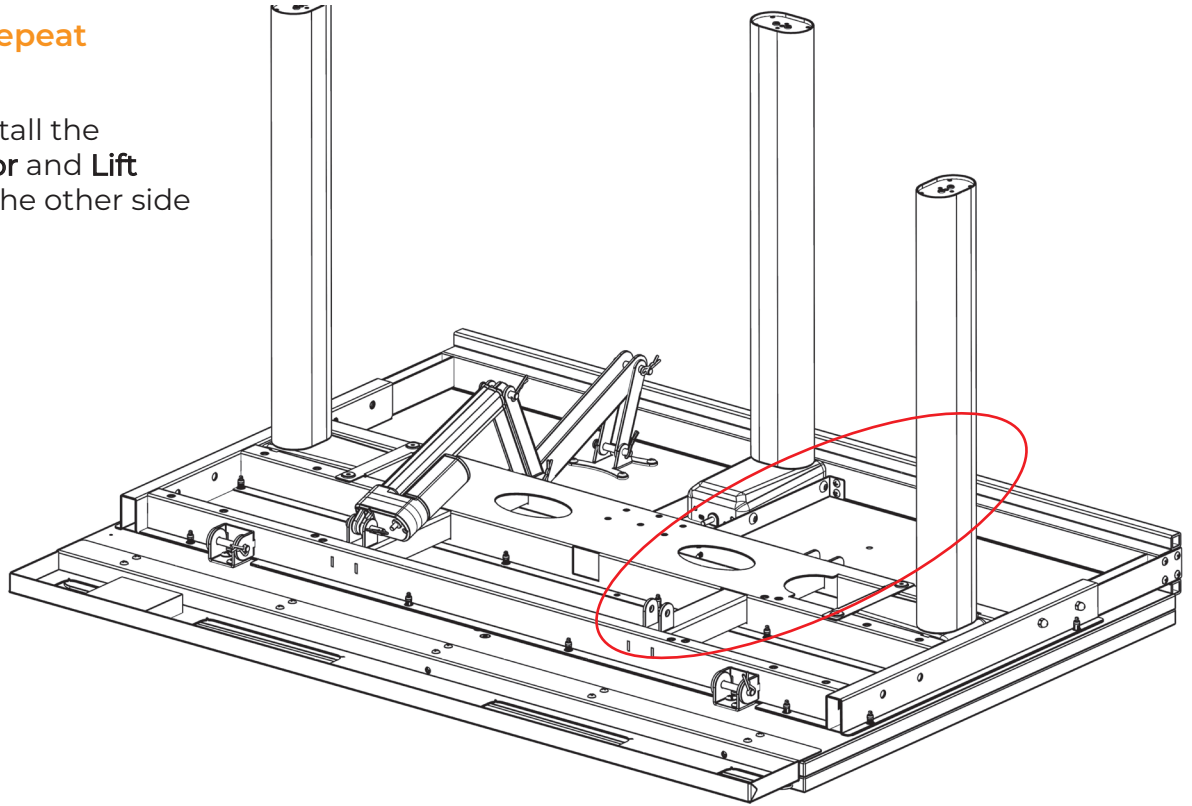


## Assembly

### Step 11

#### Repeat

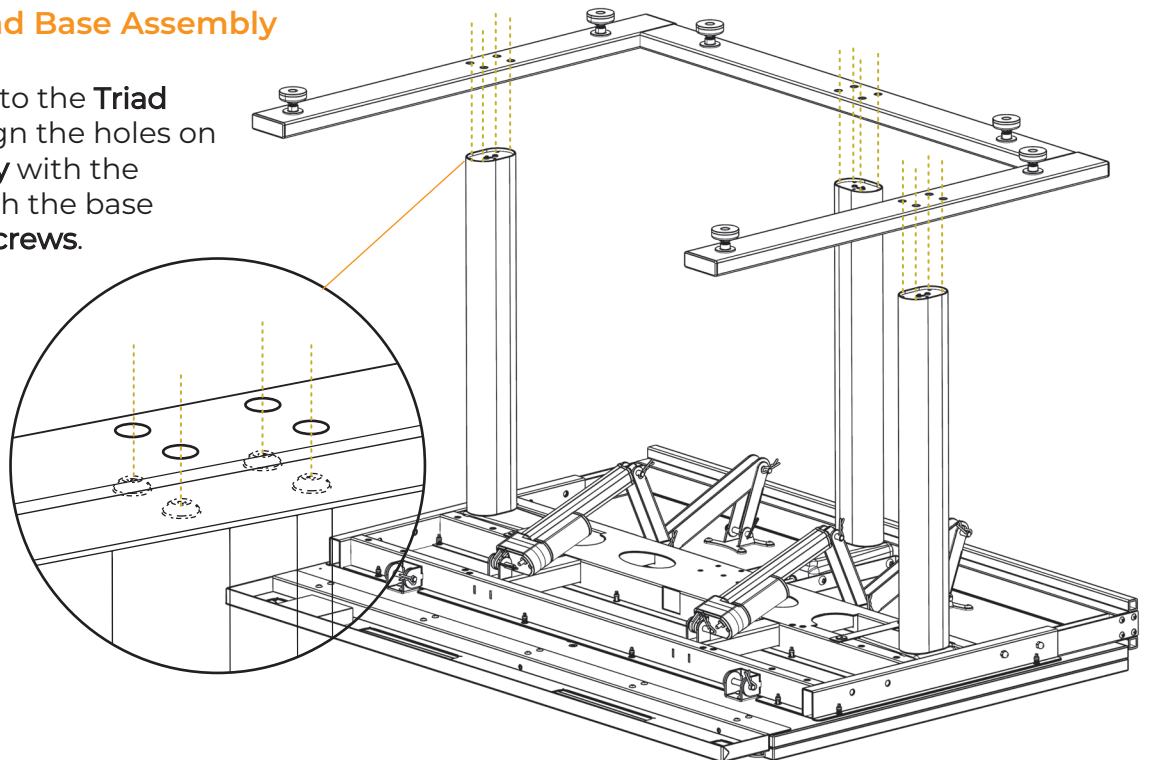
Repeat **Step 6-8** to install the remaining **Lift Actuator** and **Lift Linkage Assembly** to the other side of the frame.



### Step 12

#### Triad Base Assembly

Insert the **(6) Levelers** into the **Triad Base Assembly** then align the holes on the **Triad Base Assembly** with the holes on the **Legs**. Attach the base using **(12) M6 x 25mm Screws**.



x12



M6 x 25mm Screw

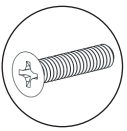
## Assembly

### Step 13

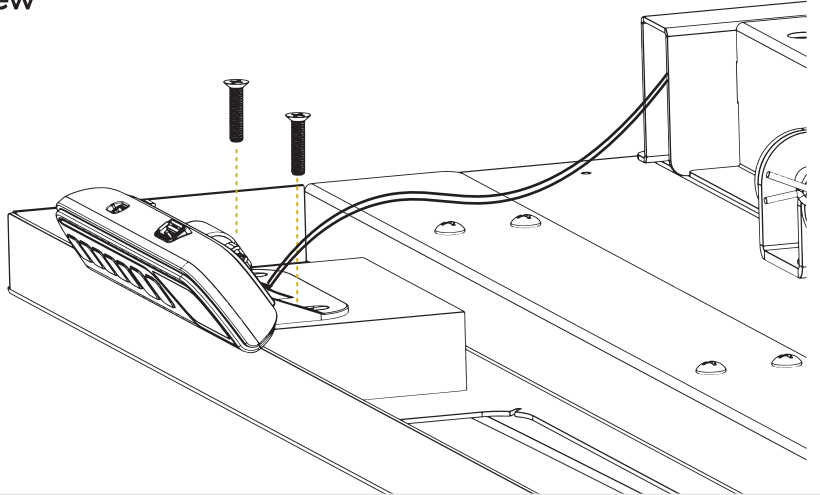
#### Control Switch

Attach the **Control Switch** to the dedicated location on the **Pencil Tray** using **(2)** **8-32 x 3/4 Flat Head Screw**

x2



8-32 x 3/4 Flat Head Screw (2 pc)



### Step 14

#### Leg Wiring

Find the connecting wire of each **Leg** in **1, 2 and 3** then connect them all into their respective **pre-wired Extensions** as shown.



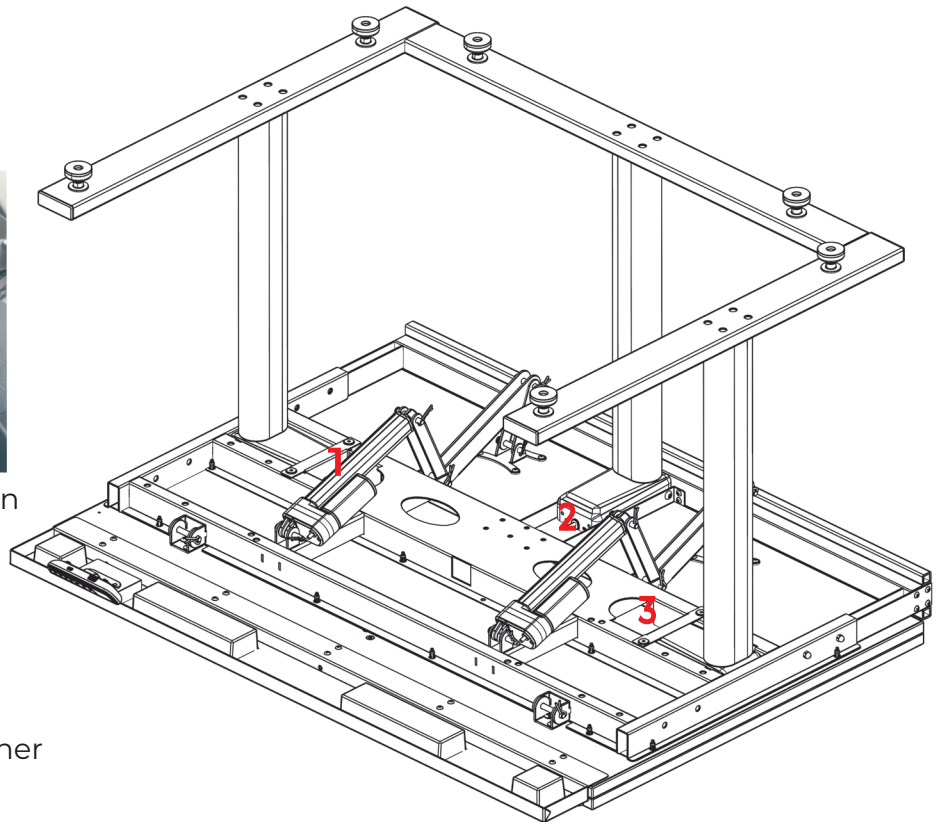
Leg Wire



Pre-Wired Extension



Connect Together

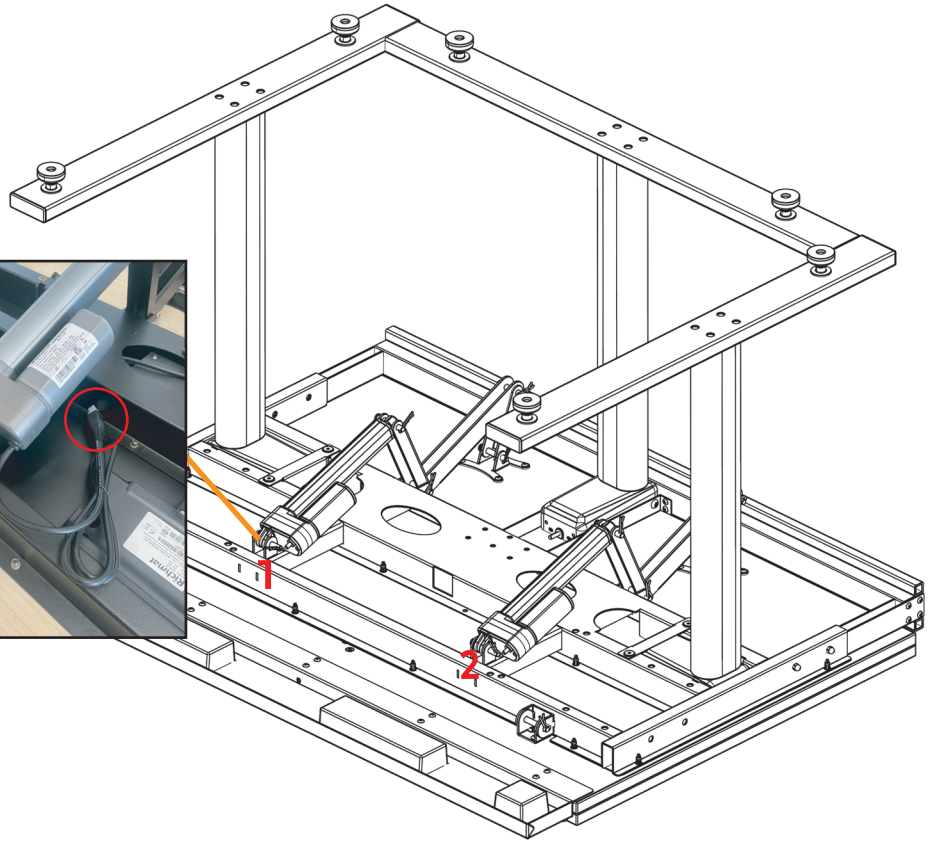


## Assembly

### Step 15

#### Actuator Wiring

Find the **Tilt Actuator** wire in **1** and **2** and connect both into **L1** and **L2** as shown

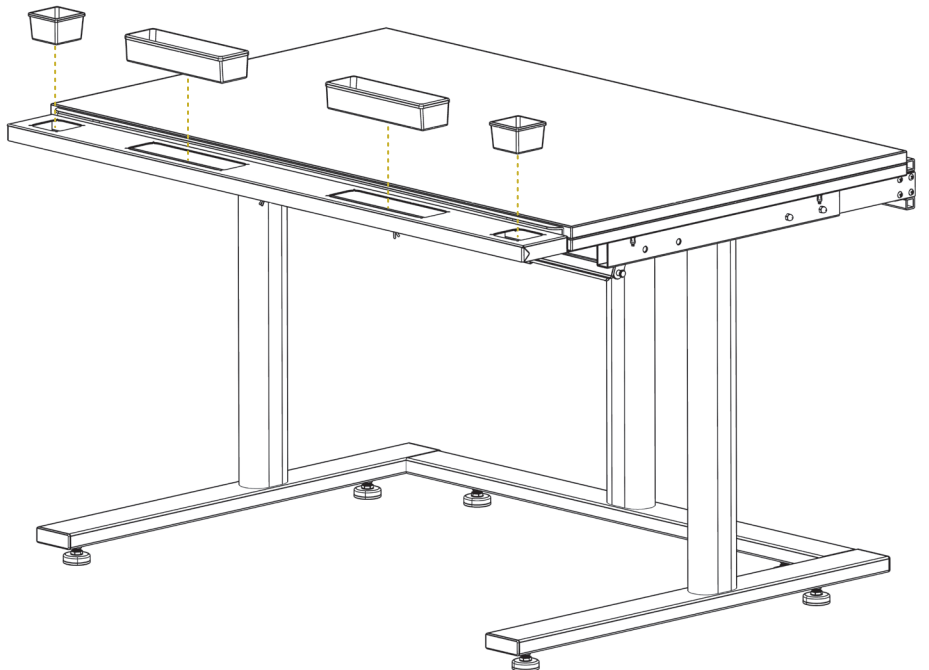


### Step 16

#### Storage Cups

With the help of another person, flip over the table.

Insert **(2) Large Storage Cups** and **(2) Small Storage Cups** into the **Pencil Tray**



## Assembly

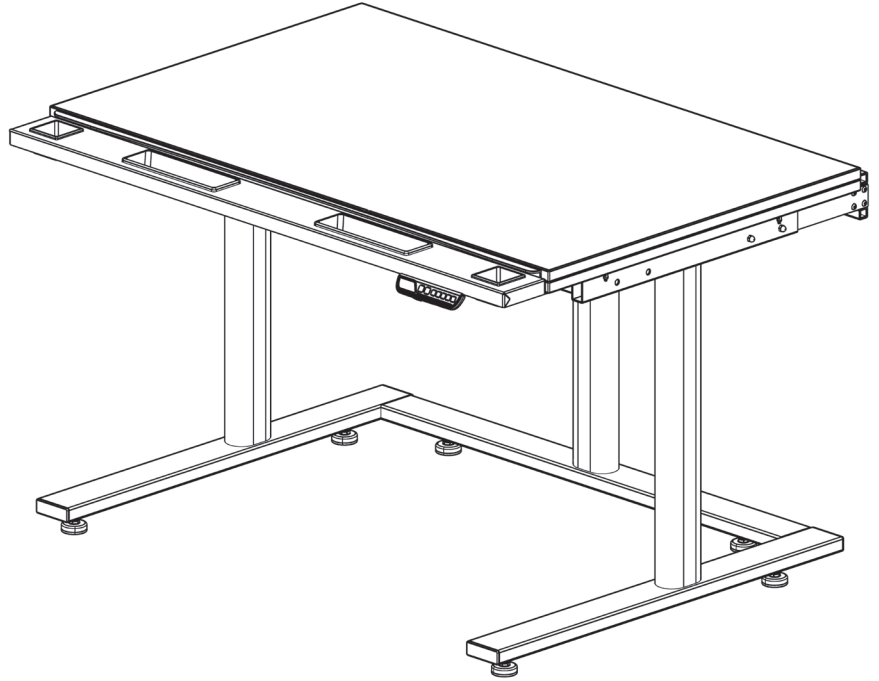
### Step 15

Complete

Your desk is now fully assembled!

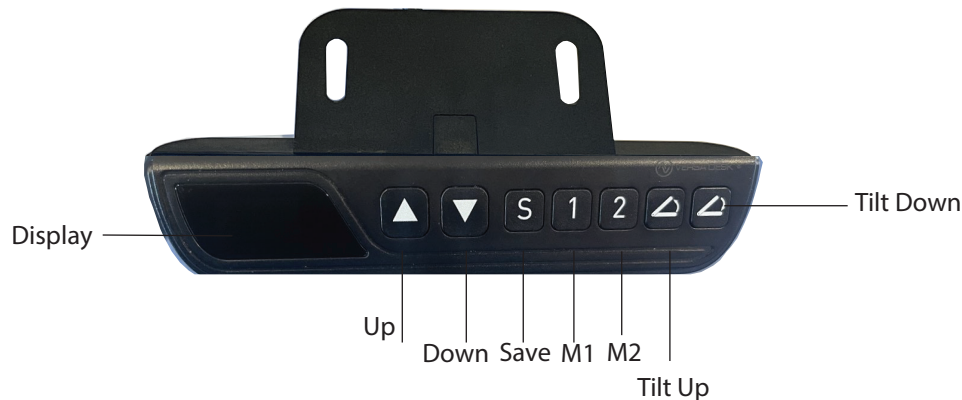
Connect the power cord to a nearby outlet then hold ▲ and ▼ on the control switch to initialize/reset the control box.

Your new desk is now ready for use!





## Control Switch Operation Instructions



### 1. INITIALIZATION / RESET

Press and hold ▲ and ▼ for 3 seconds, the desk moves down while the control reads **SET** or Error Code; keep pressing the buttons until the desk reaches the lowest height then bounces back about 5mm, the control box beeps and the height figure is shown on the control. The initialization / reset is complete.

### 2. Memory Position

#### 2.1 Set memory position 1:

Adjust the desk to the desired height, then press **1** and **S** hold and for 3 seconds, the height figure flashes for 3 second. Memory Position 1 is set.

#### 2.2 Recall memory position 1:

Change Memory Position Recall Mode: Press and hold ▲ and **2** for 3 seconds, the control shows **R 1 1** (Constant Touch)/ **R 1 2** (One Touch).

(1)“ **R 1 1** / Constant Touch”: Press and hold on **1**, the desk moves to the preset Memory Position 1.

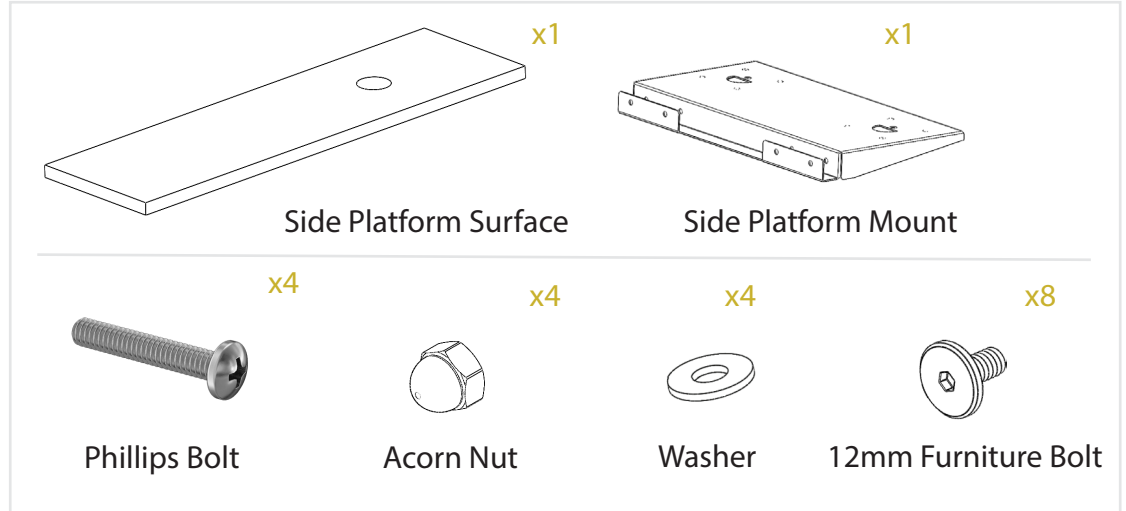
(2)“ **R 1 2** / One Touch”: Click **1**, the desk moves to the preset Memory Position 1.

## Add-on: Side Monitor Platform

### Tools



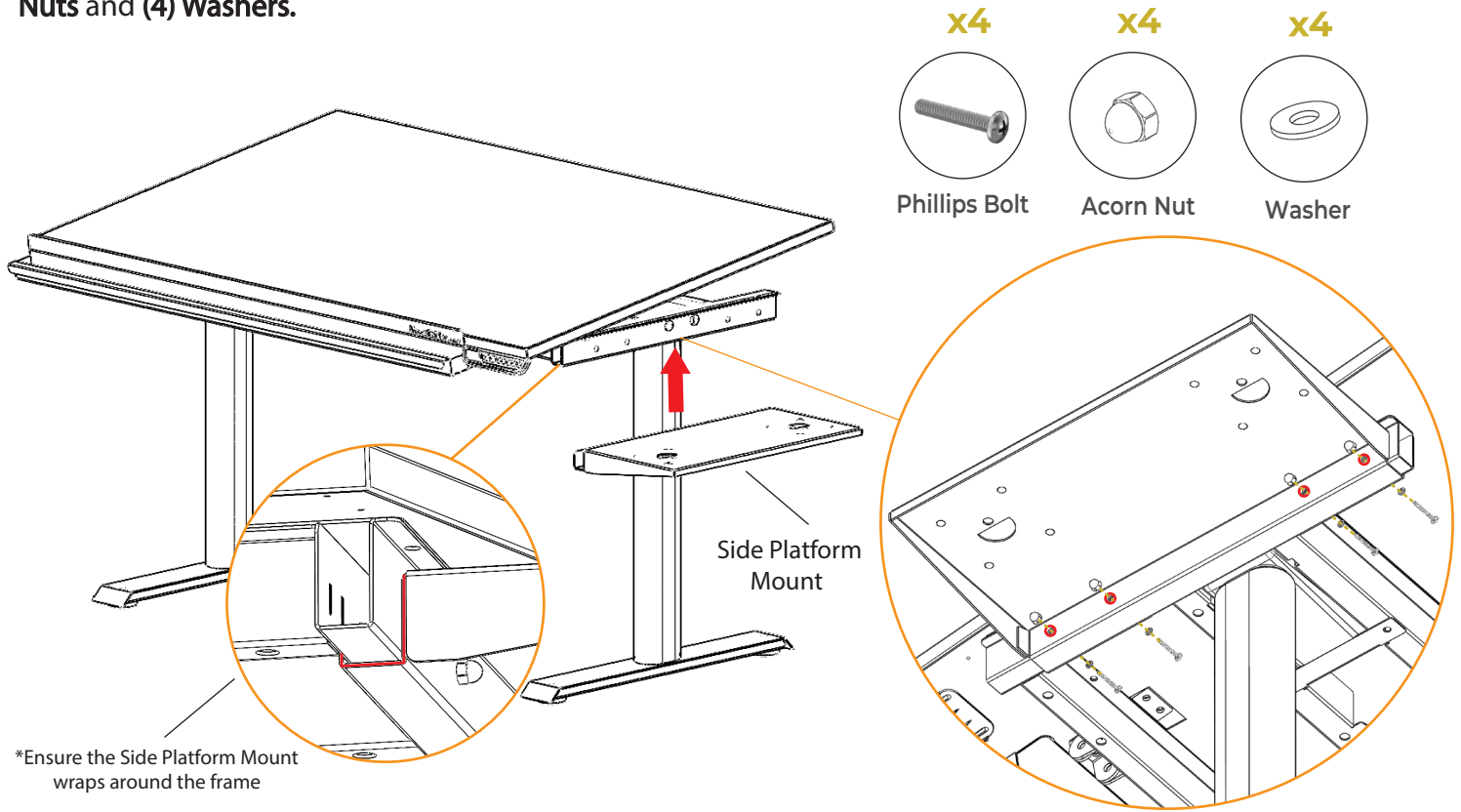
### Parts



### Assembly

#### Step 1

Attach the **Side Platform Mount** to the frame on either the left or right side using **(4) Phillips Bolts**, **(4) Acorn Nuts** and **(4) Washers**.





## Add-on: Side Monitor Platform

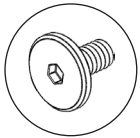
### Assembly

#### Step 2

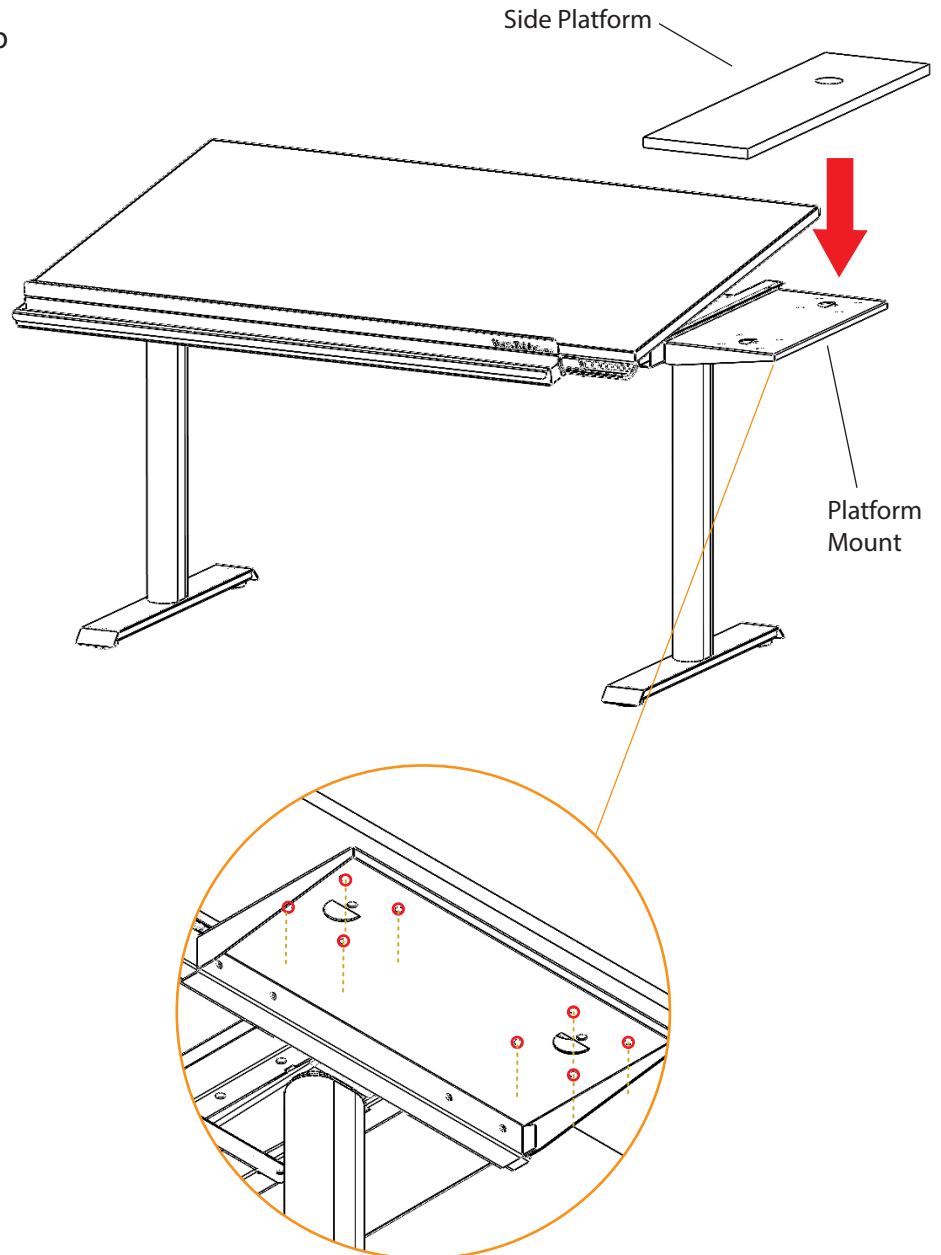
Place the **Side Platform Surface** on top of the platform mount. Make sure to align all 8 holes as shown to the right.

Then, use **(8) 12mm Furniture Bolts** to attach both parts together.

x8

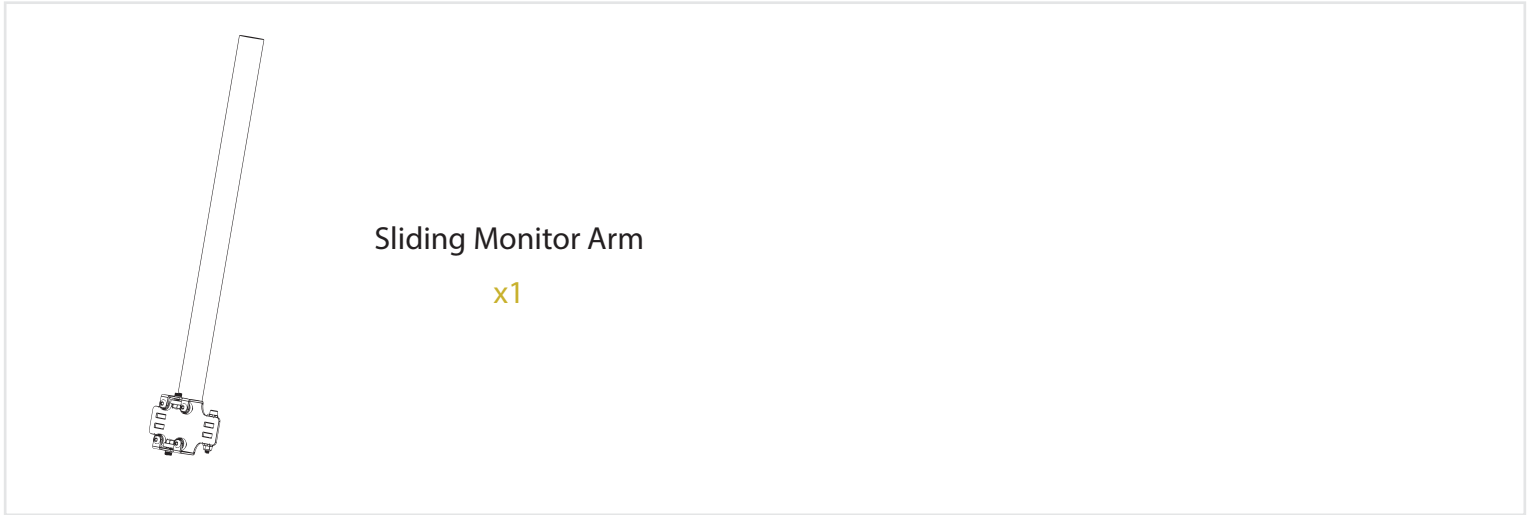


12mm Furniture Bolt



## Add-on: Sliding Monitor Arm

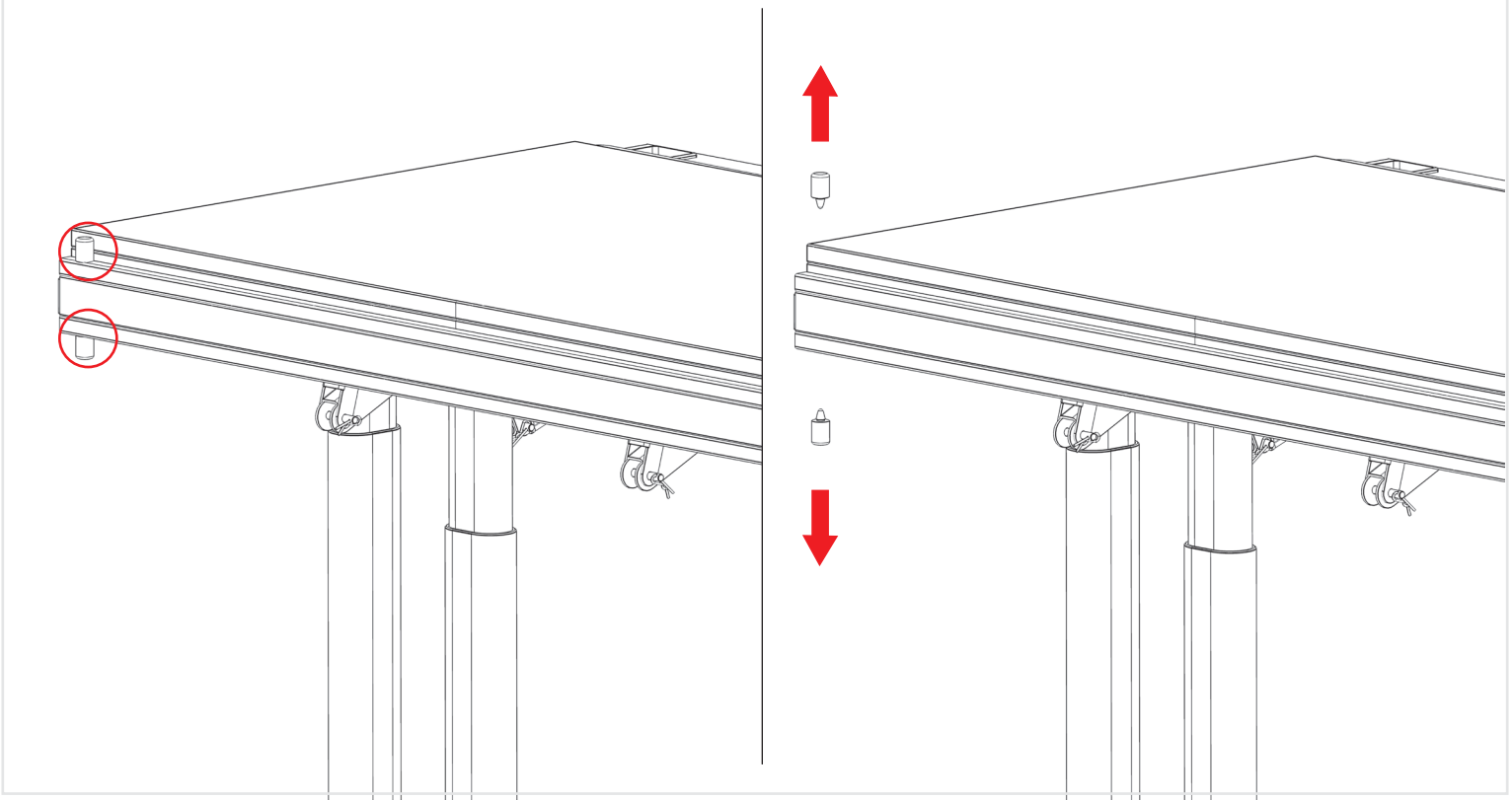
### Parts



### Assembly

#### Step 1

Remove the Rubber Stopper from one side of the Monitor Mount as shown below

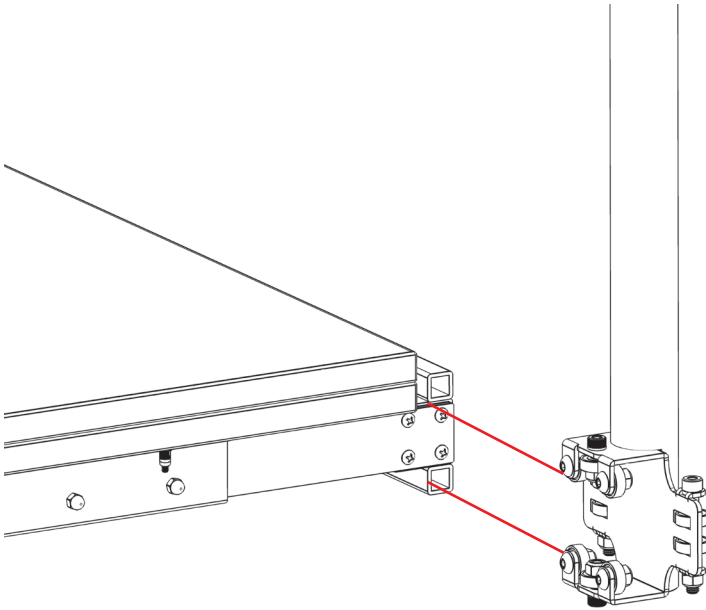


## Add-on: Sliding Monitor Arm

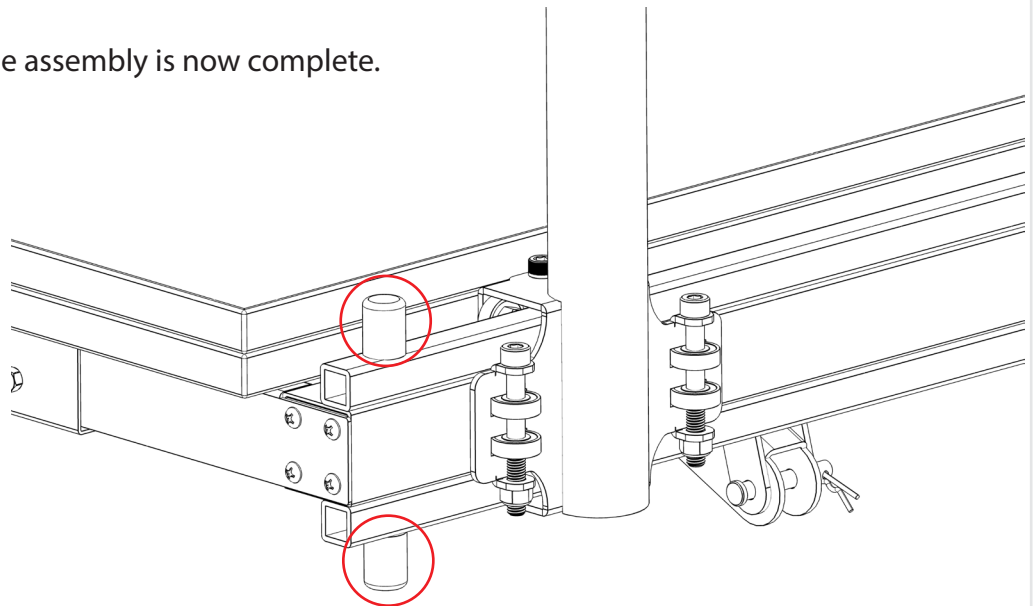
### Assembly

#### Step 2

Slide the **Sliding Monitor Arm** onto the Monitor Mount as shown.



Reinsert the Rubber Stopper and the assembly is now complete.



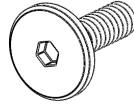
## Add-on: Keyboard Tray

### Tools

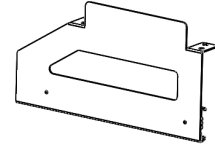


4mm Allen Wrench

### Parts



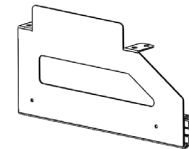
20mm Furniture Bolt (8 pc)



Right Keyboard Bracket



Keyboard Tray



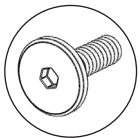
Left Keyboard Bracket

### Assembly

#### Step 1

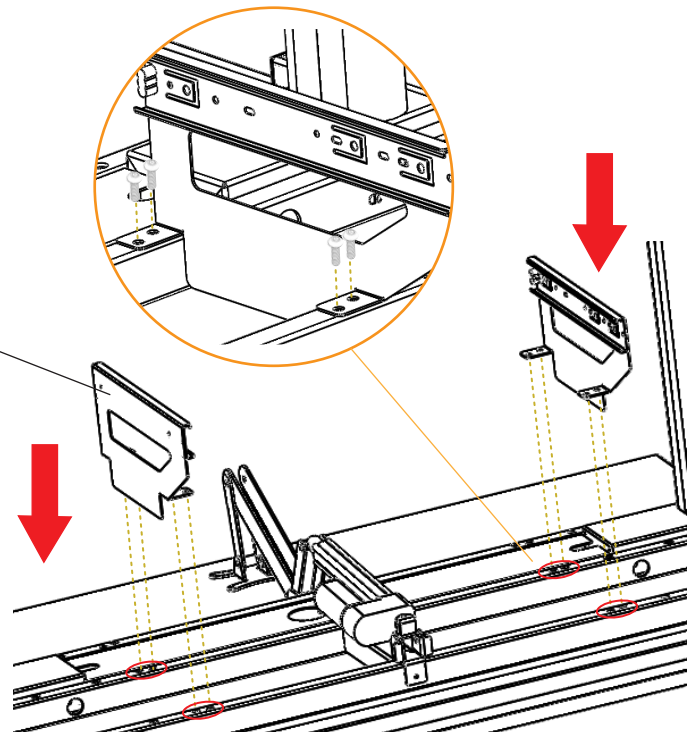
Attach both **Keyboard Brackets** to the **Main Frame** using (8) **20mm Furniture Bolt** as shown. (4 screws per bracket)

x8



20mm Furniture Bolt

Keyboard Bracket



## Add-on: Sit to Stand Keyboard Arm and Tray

### Assembly

#### Step 2

Slide the **Keyboard Tray** into the **Keyboard Brackets** as shown.

